



INFORMATION REQUIRED FOR VALUATIONS

- Statutory accounts for the last three years for the companies being disposed of.
- Management accounts to date (or relevant trading information).
- Current year budget versus actual (if available)
- Future projections
- Details of major customers, contracts and orders
- Details of any property and the most recent valuation if the property is being sold as part of the deal. Is the book value significantly different from its market value?
- Are any assets held under finance or operating leases?
- Articles of Association
- List of Shareholders
- Any Shareholders' Agreements
- Details of any share transactions within the past six years and number of shares sold/transferred. Price of shares at date of transaction.
- Details of any legal actions/ disputes that have been settled in the last three years or are outstanding at present.
- Details of Directors' Remuneration and other benefits for those leaving the business
- Any other contingencies that you feel would impact upon the value.
- Details of non-recurring costs going forward.
- Details of any inter-company trading and management charges.